



ADMINISTRATIVE NOTES

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LPS Tests New Item Survey Methods

Regional Libraries Asked to Respond

The Library Programs Service (LPS) has issued three new item surveys in 1993, testing three different survey methods.

Survey 93-001 employed the traditional method. The survey included an explanation sheet for the HCFA (Health Care Financing Administration) and POMS (Program Operations Manual System) CD-ROMS, a scannable form, and item cards, which were all mailed to depository libraries.

With survey 93-002, for the Digital Chart of the World, LPS tested a recently-installed telefax system for surveying the depository community. An explanation sheet and a scannable form were sent by telefax to all libraries that had supplied LPS with a fax number. LPS mailed the survey to libraries that it could not reach by fax. (For further information, see the following article on Survey 93-002.)

Survey 93-003 reverted to postal delivery, but included only the explanation sheets and the scannable form, omitting the traditional item cards. This survey, for the USGS Digital Orthophotoquadrangles, was mailed from LPS during the week of November 22. Responses are due by December 17, 1993.

LPS is experimenting with new methods for transmitting surveys to depositories and receiving their selection decisions, in an effort to improve both timeliness and accuracy. LPS is also looking for cost saving methods which will reduce automated systems charges, hold down the costs of paper products needed for the traditional survey, reduce postage charges associated with mailing surveys to libraries, and reduce manual processing of survey data, which will save valuable staff resources.

LPS would also like all regionals to now respond to all surveys. As regional libraries may soon have the ability to select items in certain situations, we would appreciate their responding to all surveys to help us evaluate our new internal processing procedures.

LPS welcomes comments from depository library staff concerning these changes.



Testing Telefax: New Item Survey 93-002

The first attempt at a comprehensive survey of the depository community by automated telefax is almost complete, for new item number survey 93-002. Survey transmission began the night of November 3, 1993. LPS mailed survey forms to libraries without a fax number.

As of November 30, 1993, 568 depository libraries have successfully received and returned their survey form by fax, with their selection decision indicated. The due date for all survey forms is December 10, 1993.

The survey transmissions were scheduled to be done at night, so that the fax line would be available during the day for library responses. In practice, LPS experienced a few technical problems due to hardware incompatibilities with some of the fax machines found in the depository community. A number of incorrect fax phone numbers were also discovered. Given that this was the first time any systematic attempt had been made to contact all the depository libraries in this manner, the problems encountered were few and relatively minor. These problems, however, did result in the interruption of the automatic distribution process on the first three nights scheduled for fax transmissions.

When the system was reset, the scheduled faxes which had not been transmitted during the night had to be completed during the day. This is why some of the depositories subsequently encountered a busy signal for protracted periods on the successive days involved, and in some cases, were forced to return their survey forms by mail. Most depositories, however, were able to return their survey forms by fax.

Now that we have had the opportunity to discover the problems associated with the available fax machines in the depository community, we will be taking the steps necessary to avoid interruption of fax distributions of new surveys in the future. However, the system can only work if LPS has a current fax number for each library. Please notify LPS of any changes by faxing them to: **(202) 512-1432**. Attention: John Tate.

Because of the number of libraries involved, the transmission of fax surveys to all depositories takes several nights to complete. The return of the forms also requires several days minimum. In the future, LPS will transmit fax surveys over an extended period of time, limiting the number of libraries receiving forms each night. This step will ensure that the fax phone line is not overloaded with returning forms the next day.

The Library Programs Service is encouraged by the library community's positive response to this survey method. The telefax survey method should ultimately enable LPS to process new item selections with greater timeliness and accuracy, while realizing cost savings.



Biennial Surveys Overdue!

70 Depository libraries have failed to return their 1993 Biennial Survey form. The Biennial Survey is mandated by law (44 U.S.C. § 1909 (1988)) and all libraries **must** complete and return it.



Teaching the Use of Government CDs

[The following announcement was submitted by Kathleen Keating, University of New Mexico.]

An article, "Developing a Government Information CD-ROM Workshop," by Kathleen Keating, has been published in the October 30, 1993, quarterly issue of **LIBRES: Library and Information Science Electronic Journal**. The Federal Government has increased the number of titles distributed in CD-ROM format, and this article concentrates on teaching government information providers to disseminate electronic information to the public. Information on workshop objectives, equipment, computer hardware/software, and database instruction and documentation are discussed. [The article is based on a presentation made by Ms. Keating at a GPO-sponsored workshop on April 20, 1993.]

A copy may be retrieved via anonymous FTP to [cc.curtin.edu.au](ftp://cc.curtin.edu.au) or via E-mail message addressed to LISTSERV@KENTVM or LISTSERV@KENTVM.KENT.EDU.



Inactive List of Classes to be Reprinted

A programming error caused the 1993 issue of the Inactive List of Classes (short for Inactive or Discontinued Items from the 1950 Revision of the Classified List, GP 3.24/2:993, item 0556-C) to be printed incorrectly. This issue is being reprinted. Page proofs are currently being reviewed. When they are approved, printing will commence, and copies will be distributed to depositories once they are received in LPS.



All Documents Must Be Stamped "Depository"

All depository materials received through the Federal Depository Library Program, regardless of format, must be marked and dated to distinguish them from nondepository materials. This requirement is necessary for several reasons: the materials are Federal property which must be retained for five years unless superseded; and disposition rules are specified in Title 44, **United States Code**. While all depositories are required to mark their Federal documents, such marking is particularly important in those libraries which receive the same titles through purchase or gift.

Direct mail titles which are not distributed in the depository shipment boxes, e.g., **Congressional Record** (daily), **Federal Register**, **Commerce Business Daily**, **Weekly Compilation of Presidential Documents**, etc., are often processed in a different fashion from depository shipments. These serials are often routed directly to the Serials Department. Maps, particularly those mailed directly to the libraries by the U.S. Geological Survey and the Defense Mapping Agency, are often processed by a map library or Geology or Geography Department. Electronic products, such as floppy diskettes and CD-ROMs may be handled by a Technical Services Department.

All of these materials must be marked and dated as depository items according to the Instructions to Depository Libraries, Chapter 3, Part A, page 9 (April, 1992).



New Software Enhancements For Federal Bulletin Board

Effective December 7, 1993, the Federal Bulletin Board (202-512-1397) will feature enhanced searching and downloading capabilities. This is the result of upgrading the bulletin board software and is a necessary step in preparation for Internet access to the bulletin board in early 1994.

Federal Bulletin Board users will immediately notice the difference in a new MAIN MENU which will provide much more immediate access to desired U.S. government information. Upon typing "I", for Information Center, the user will be presented with a number of menu choices providing information about the Federal Bulletin Board, the U.S. Government Printing Office, and the Federal Depository Library Program. By typing "H", for What's New and HOT!, users can obtain the latest news bulletins regarding the Federal Bulletin Board, as well as announcements of New and Forthcoming Electronic Products, the current GPO Monthly Best Sellers List, and information on implementation of the GPO Access legislation.

In addition to the Information Center and What's New options, the MAIN MENU divides the bulletin board services into two categories: General Services and Files for Downloading. Under General Services, the first option will allow Federal Bulletin Board users to order products from GPO, or simply find out more about products, catalogs, or product categories available on the system. There is no obligation to buy anything and no charge for using the service to place your order. If you do wish to make a purchase, payment can be made by VISA, MasterCard or GPO Deposit Account.

The General Services sections also includes Electronic Mail capability, Account/registry information, and a special GO TO... enhancement. This latest feature provides Federal Bulletin Board users with a short cut to any area of the Board. By typing "4" from the main menu, the user is directed to a list of Pagenames with accompanying short Page descriptions. By typing /GO plus the Pagename, the user is placed directly in the desired area of the Federal Bulletin Board. There is also a text searching capability within the GO TO... section. By typing FIND plus a text string, the user can search for a Menu Pagename which is accessible with the GO command. The search will cover any words or characters in the Page description.

Under Files for Downloading, all file libraries are organized in the following categories: A--Free Information, B--Congressional Information, C--Federal Register/CFR & Related, D--Federal Agencies, and E--Supreme Court & Federal Courts. Each of these categories directs the user to specific menus which assist in locating files of particular interest.

Federal Bulletin Board users should find the system much easier to navigate with the new software. There is, for example, a "Q" for "QUIT" option located on every screen, which will permit instant exit from the system. In addition, menu choices will be much more user friendly.

Bulletin board users who are comfortable with the original system will find much that is familiar. Access to SIGS is available through the Forums/SIGS section (select 5 from the Main Menu), and File Libraries can be accessed (select F from the Main Menu). Federal Bulletin Board users will, however, have access to a lot more information and should find access much easier with the new system.

A future issue of Administrative Notes will include an article outlining the File Library System with the new Federal Bulletin Board software. This article will describe the file structure for downloadable files of specific interest to the depository community.



Readers Exchange

An Electronic Bulletin Board for Discard Documents

By
Paul D. Pattwell
 Regional Librarian
 Newark Public Library

[The substance of this article was delivered at the 1993 Federal Depository Conference]

Background

The idea of creating an electronic bulletin board for disseminating discard lists and other information of interest to government documents librarians in New Jersey took root in early 1989. Soon after my appointment as regional librarian I came to appreciate the full weight of my decision, and the number of problems I faced. One of those problems was how to handle the high number of discard lists coming into the regional library. My concerns were twofold:

1. Dissemination of the lists to other depositories.
 (Through conversation with several depository managers it was apparent that many of the discarding libraries were sending their lists only to the regional library).
2. Records management.
 (Given the high number of lists sent to the regional library it was necessary to find a better way to manage the information).

Information encouraging this approach came from a questionnaire sent out to the then 41 selectives in the state. The point of the questionnaire was to determine how much and what kind of equipment (hardware, modem, etc.) depositories owned and how they used it.

Survey of Depository Libraries

LIBRARY _____
 ADDRESS _____
 CITY _____ CONGRESSIONAL DISTRICT 11TH
 CONTACT Director
 TELEPHONE 201-_____
 FAX 201-_____
 COLLECTION SIZE (%) 8%
 DOES THE COLLECTION HAVE A PARTICULAR FOCUS? YES _____ NO xx
 EXPLAIN _____

WHAT IS THE STAFF SIZE FOR FEDERAL DOCUMENTS? PROFESSIONAL ____
 ASSISTANTS ____
 No staff are exclusively or primarily for documents.
 Staff in acquisitions, cataloging and reference devote parts of their
 time, as needed, to documents.

DO YOU HAVE ACCESS TO A COMPUTER? YES XX NO ____

WHAT KIND OF COMPUTER? IBM XX COMPATIBLE ____
 APPLE XX OTHER ____

DO YOU USE A MODEM? YES XX NO ____

HOW DO YOU USE IT? DATABASE SEARCHING XX
 EMAIL ____ BULLETIN BOARD ____

CD/ROM PRODUCTS USED IN SEARCHING FEDERAL DOCUMENTS?
 YES XX NO ____

SILVERPLATTER ____ AUTOGRAPHICS ____ MARCIVE LE ____
 PAC/BRODART XX H.W.WILSON ____ INFOTRAC ____
 (Govt. Docs. Option)

FIG. 1

All of the selectives responded with more than half indicating they owned the necessary equipment.

With the results of the survey in, the next decision facing me was just how to offer it.

The choices seemed simple:

1. Piggyback onto an existing system;
2. Establish a separate system to be managed by the regional library.

In considering the second option first I soon realized that for the needs of Newark Public Library (NPL), getting a new bulletin board was out of the question.

The three major factors resulting in this decision were:

1. Overall cost of hardware and peripherals and the cost of operating an 800 number.
2. Available technical assistance for trouble-shooting it when things went wrong.
3. The time needed to effectively manage such a service.

Deciding that piggy backing onto an existing service was the reasonable choice, I was left with the task of finding one. Right about this time Newark Public Library was beginning a process of upgrading existing hardware and identifying software needs. PALINET, a nonprofit, technical support service based in Philadelphia, was contacted to assist in the evaluation. It was through the process of this evaluation that I was made aware that

PALINET operated an email/bulletin board service for its members.

Submitting a list of New Jersey selectives to the PALINET representative showed that 32 of 41 depositories were members and therefore entitled to access the PALINET email/bulletin board service. (Although the idea of email/bulletin board access is anything but unique, using the Computer Access Linking System (CALL) in this manner was a bit novel. Until then many of the libraries having access used it largely it as a technical service tool.)

With this information in hand, my next step was to approach the state documents association with the proposal that it sponsor this effort and underwrite the start-up costs associated with establishing the Documents Association of New Jersey (DANJ) as a user.

I considered it important to approach the association because of the role it plays in the networking of documents librarians throughout the state.

PALINET charged a nominal fee to profile all participating libraries under the same group name and it was this process that provided the DANJ with the bulletin board.

In addition to having email, members would now have the option to broadcast not only discard lists but other information of interest to association members.

The process of searching for other providers of this service broadened with the involvement of the association. All other potential providers considered were eliminated for various reasons which included:

- increased start-up costs
- red tape connecting to the existing services
- teleconnect charges
- lack of user friendliness
- absence of technical support.

Since the beginning of 1990, a bulletin board/email service has been available to libraries that make up the Federal and state depository community in New Jersey using the Computer Access Linking Libraries system (CALL), provided by PALINET.

Computer Access Linking Libraries

CALL is primarily an electronic mail system with a bulletin board feature. Messaging features include the ability to send spreadsheets, databases, short messages, lengthy reports, letters, forms, etc., to a single library or to a number of libraries.

It is a star-shaped network structure with a 486 IBM compatible personal computer serving as the hub. It runs using a program that came to the attention of PALINET as the software PC Magazine used to run a national bulletin board service through Compuserve™. It currently supports 3 toll-free lines and has supported more than 400 members.

CALL's strength is its user friendly features. It is a menu-driven system that permits the easy manipulation of any number of options to accomplish tasks that can include sending,

--Mailbox Status--

There are 25 messages in your mailbox.

New messages: 10

(L)ist (R)ead (S)end (D)ump (K)ill (O)pen (W)ho s(T)at (Q)uit (H)ang or (?): L

List (A)ll, (N)ew, (O)ld messages, or (Q)uit ? A

Msg#	Subject	(* = new message)	Date Sent
1	Bloomfield discards From: NNA		01/16/93 11:19 all
2	CD Rom at Bloomfield From: NNA		01/16/93 11:27 am
3	Govdoc-1, logged 1-21 From: DRU File: GDOCl-21.LOG (44093)		01/17/93 11:24 am
4	Govdoc-1, logged 1-22 From: DRU File: GDOCl-22.LOG (29638)		01/18/93 2:12 pm
5	Govdoc-1, logged 1-26 From: DRU File: GDOCl-26.LOG (34282)		01/21/93 10:47 am
6	Govdoc-1, logged 1-29 From: DRU File: GDOCl-29.LOG (85339)		01/24/93 11:00 am

-More (Y/N) ? N

Enter message number(s) to read (<Enter> quits)

FIG. 3

In this example are messages identifying a library's discards, an announcement, and messages copied from the Internet.

The file names given in messages 3-6 are an indication that they are sent in xmodem protocol. It is a default error checking protocol employed when transmitting non-ascii files.

Read and Send

Read opens the read file and permits the user to view the contents of the mailbox. The read submenu allows the user to specify what category of messages to view.

-- Mailbox Status --

There are 44 messages in your mailbox.

New messages: 11

(L)ist (R)ead (S)end (D)ump (K)ill (O)pen (W)ho s(T)at (Q)uit (H)ang or (?): R

Read (A)ll, (N)ew or (S)elect messages (or (Q)uit): N

Message # 28 From: DRU Sent on: 01/25/93
Subject: Govdoc-1, logged 2-2

This message is a download file named GDOC2-2.LOG
Download it now using XMODEM protocol (Y)es (N)o (Q)uit or (?): N

Message # 29 From: DRU Sent on: 01/27/93
Subject: Govdoc-1, logged 2-4

This message is a download file named GDOC2-4.LOG
Download it now using XMODEM protocol (Y)es (N)o (Q)uit or (?): N

Message # 30 From: DRU Sent on: 01/30/93
Subject: Govdoc-1, logged 2-9

This message is a download file named GDOC2-9.LOG
Download it now using XMODEM protocol (Y)es (N)o (Q)uit or (?): N

Message # 31 From: DRU Sent on: 02/01/93
Subject: Govdoc-1, logged 2-11

This message is a download file named GDOC2-11.LOG
Download it now using XMODEM protocol (Y)es (N)o (Q)uit or (?): N

Message # 35 From: DRU Sent on: 02/25/93
Subject: Govdoc-1, logged 2-25

This message is a download file named GDOC2-25.LOG
Download it now using XMODEM protocol (Y)es (N)o (Q)uit or (?): N

Message # 36 From: DRU Sent on: 03/01/93
Subject: Govdoc-1, logged 3-2

FIG. 4

After reading the messages, the user is prompted with a number of additional options:

(K)ill, (F)orward, (R)eply, (C)ontinue or (?).

Most are self explanatory. The (?) is the help prompt.

The most interesting of these options is the (F)orward option. It allows the user to take a message, edit it, and forward it to the bulletin board or other addresses. Here a response has been sent to the original sender.

The send feature allows for the obvious: to send mail. Selecting this option allows for typing a message online or to upload from a disk.

There is no limit to the amount of text that can be uploaded. Online messaging is limited to seventy-five lines of text.

-- Mailbox Status --

There are 44 messages in your mailbox.

New messages: 11

(L)ist (R)ead (S)end (D)ump (K)ill (O)pen (W)ho s(T)at (Q)uit (H)ang or (?): R

Read (A)ll, (N)ew or (S)elected messages (or (Q)uit): S

Enter message number(s) to read (<Enter> quits): 43

Message # 43 From: EBP Sent on: 04/01/93
Subject: MISSING MICROFICHE

DEAR PAUL,

I AM MISSING A HEARING FROM SHIPPING LIST # 93-0208-M, # Y 4.L 11/4:S.HRG
102-802 "IMPLEMENTATION OF NUTRITION LABELLING..." I WOULD APPRECIATE IT IF YOU
COULD SUPPLY ME WITH A FICHE TO FICHE OR OTHER DUPLICATE. If YOU WANT TO SEND
IT THRU COMET, I AM IN REGION 4. THANKS FOR YOUR HELP.
DIANNE HALL, EBPL.

(K)ill (F)orward (R)eply (C)ontinue or (?): R

Do you want to (S)end a file, (T)ype a message or (Q)uit ? T

Message may contain up to 75 lines of 60 characters each.

Press <Ctrl-Z> or enter END to end message.

1: Diane,

2:

3: If I have it you got it!

4: Paul

Reply to message 43

(A)dd (C)hange (D)elete (I)nsert (L)ist (S)end (Q)uit or (?): s

Send message to EBP (Y/N) ? Y

Message has been sent to EBP

Send another copy to ? (<Enter> quits, ? lists):

FIG. 5

From this example, please note that when the end of a message device is used, the system displays editing options.

In the (F)orwarding feature these same editing options apply.

Kill

As indicated, this option allows the user to remove unwanted messages from the mailbox. This option also appears in the menu of options for the bulletin board. However, only the group leader has the authority to remove messages from there.

-- Mailbox Status --

There are 25 messages in your mailbox.

New messages: 10

(L)ist (R)ead (S)end (D)ump (K)ill (O)pen (W)ho s(T)at (Q)uit (H)ang or (?): K

Kill all (O)ld messages, all old with (Q)uery or (S)elected messages: S

Enter message numbers to kill: 3-6

-- Mailbox Status --

There are 21 messages in your mailbox.

New messages: 10

(L)ist (R)ead (S)end (D)ump (K)ill (O)pen (W)ho s(T)at (Q)uit (H)ang or (?): Q

Open which mailbox ? (<Enter> quits, ? lists): danj

FIG. 6

Open

Selecting this option the user is asked to provide the name of the mailbox. Once it is opened, the system responds with the current number of messages in that mailbox and a display of options exactly like those found in an individual's mailbox.

-- Mailbox Status --

There are 29 messages in your mailbox.

New messages: 10

(L)ist (R)ead (S)end (D)ump (K)ill (O)pen (W)ho s(T)at (Q)uit (H)ang or (?): O

Open which mailbox ? (<Enter> quits, ? lists): danj

-- Mailbox Status --

There are 57 messages in mailbox for: DANJ

(L)ist (R)ead (D)ump (K)ill (C)lose (O)pen (W)ho (Q)uit (H)ang or (?): R

Read (A)ll, (N)ew or (S)elected messages (or (Q)uit): S

Enter message number(s) to read (<Enter> quits): 57

Message # 57 From: NRK Sent on: 04/03/93

Subject: exchange list University of New Mexico

UNIVERSITY OF NEW MEXICO
GOVERNMENT PUBLICATIONS & MAPS DEPARTMENT
92-2 OFFERS LIST

A 1.4/2: (nos.)
 US Dept. of Ag. circular
 200,376,403,404,501,508
A 1.5/1: 18
 Instructions for Banding Birds
 [1924]
A 1.5/2: 58
 Manual for Bird Banders
 [1929]
A 1.38: 479
 A camera report on El

-More (Y/N) ? Y

 Cerrito/a typical Spanish
 American community in New
 Mexico
A 1.10: 948
 Grass\ The Yearbook of
 Agriculture

A 1.87: 34
 Job-Related Expenditures and
 Management Practices of
 Gainfully Employed Wives in
 North Carolina
A 13.101: R 63
 Prehistory and History of the
 Rogue River National Forest: A
 Cultural Resource Overview
A 13.66: P69
 Common Plants of the Hemlock
 Spruce Forests of Alaska
A 13.88: RM-65
 The Mitigation Symposium: A
 National Workshop on mitigating
 Losses of Fish and Wildlife
 Habitats
A 13.92: G 37
 Gila National Forest Plan

FIG. 7

In this example, I have selected a message from the regional depository taken from a discard list sent on a floppy disk from the University of New Mexico and uploaded into the system.

Other examples from the bulletin board include a discard list from a selective library and an excerpt from a message transferred from the Internet to CALL.

```
-- Mailbox Status --
There are 55 messages in mailbox for: DANJ
(L)ist (R)ead (D)ump (K)ill (C)lose (O)pen (W)ho (Q)uit (H)ang or (?): R

Read (A)ll, (N)ew or (S)elected messages (or (Q)uit): S

Enter message number(s) to read (<Enter> quits): 50
Message # 50 From: MOL Sent on: 03/28/93
Subject: MONMOUTH COUNTY LIBRARY DISCARD LIST PART 2 4/2/93

HE 20.

4010/A: C 82 QUESTIONS OF SUBSTANCE(S)
        C 99 FLAW IN CYTOTOXIC TESTING:
        D 33 NEW VACCINE PROTECTS ...
        D 43 DENTAL PLAQUE BATTLE IS ENDLESS
        D 54 WHEN YOU AND YOUR PARTNER...
        D 56 DIET BOOKS SELL WELL BUT...
        D 56/3 DIET AND THE ELDERLY
        D 65/2 DOCTORS PATIENTS DON'T COMMUNICATE
        D 842/3 NEED DRUG INFO?
        D 842/4 USING DRUGS TO LIFT THAT DARK...

-More (Y/N) ? Y

EA 8 ALL ABOUT EATING FOR TWO
EA 8/2 EATING DISORDERS
ET 3 IMPORTED ETHNIC FOODS
F 26 COMPENDIUM ON FATS
F 44 FIBER:
F 61 DO YOURSELF A FLAVOR
F 739/6/981 FOOD AND DRUG INTERACTIONS
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FIG. 8

Observations

"Intuitive" has been described to me as a rather slippery term. However, be that as it may, the best way for me to describe this software and the system it supports is by employing that slippery term.

Libraries in the DANJ network can access CALL using a PC/IBM PC compatible or a range of equipment from a dumb terminal to a mainframe. It also supports a wide range of communication software programs.

What helps make it truly usable is the manual that guides the user through some of the least straightforward options. Dump is one such option. It enables users to transfer messages from CALL to a local computer. The manual has separate instructions that guide the user depending on the telecommunications software in use.

New Jersey Experience

From this experience, an observation I am willing to share is that sometimes it is not simply enough to market a technology as the second coming. For no matter how simple a system may be, users will still require a degree of hand holding and reassurance.

All in all, though, user response to the DANJ bulletin board has been positive. As a mark of its success, when budget cuts at PALINET threatened to bring an end to the service, most users called requesting that I call PALINET to voice our concerns.

As a tool for depository business, it is a time-saver to libraries thoughtfully engaged in the discard process by eliminating the need for multiple mailings.

As an association tool, individuals are able to email newsletter contributions to the editor who then uploads it into local word processing software.

As a tool of the regional library, discard lists are dumped onto a floppy disk for loading into a dBase format for better records management.

Potential

The potential of such a system is only limited by the imagination of the user. In 1991, I approached PALINET with a design for adding options that would make the system more attractive to many more depository libraries. By redefining the structure, other files could be added to include: messaging, calendar of events, discards, reference, hot topics, cataloging problems, etc.

The appeal for such a reconfiguration lies in the more than 175 depositories within the geographic area that PALINET serves, which includes: New Jersey, Pennsylvania, Delaware, Maryland, and District of Columbia (limited service area)

To consider all the possibilities, there is a database program that is compatible with the software used to generate CALL. I have been assured that by using both, it is possible to create online forms for the listing of shipping lists, claims, and any number of things that could help reduce the records management workload of depositories.

Update

Since this speech was given, PALINET has ceased providing an email/bulletin board service. This is regrettable because it was a service that many had come to depend on for communicating on depository matters. Many selectives called to express the hope that the regional library would be able to find another provider. They were concerned with having to return to the traditional method of mailing discard lists. Other depositories were used to "globally" sharing information and did not want that to end. All seemed to regret losing a system that was customized to meet their needs.

The alternative to CALL is DOXNJ, the New Jersey government information forum. Acting upon a request from the regional library, Rhonda Marker, Technical & Automated Services, Rutgers University Libraries, established an Internet/Bitnet listserv on the University's system. Unlike its predecessor, DOXNJ is an open list, not moderated. It is available to anyone interested in government information at the local, state, or Federal and international levels. The activities and interests of the association are core to the purpose of this listserv and as such the regional library will continue to encourage the posting of depository discard lists.

To subscribe to DOXNJ send the following message to:

LISTSERV@RUTVM1 on BITNET or
LISTSERV@RUTVM1.RUTGERS.EDU on the Internet

SUBSCRIBE DOXNJ your full name



Classification/Cataloging Update

November 24, 1993

1993-18

Item #	Class #	Shipping List #	Title	Change
0147-A-01	C 3.253/2: OA-9820	92-0712-P	1992 Economic Census of Puerto Rico, Form OA-9820	Change class to: C 3.272:OA-9820
0156-B-11	C 3.224/3: 90-CH-2-13	93-0566-P	1990 Census of Housing: Detailed Housing Characteristics, Hawaii, 1990 CH-2-13,	Change class to: C 3.224/3: 1990 CH-2-13
0156-B-23	C 3.224/3: 90-CH-2-25	93-0566-P	1990 Census of Housing, Detailed Housing Characteristics, Minnesota, 1990 CH-2-25	Change class to: C 3.224/3: 1990 CH-2-25
0156-B-26	C 3.224/3: 90-CH-2-28	93-0569-P	1990 Census of Housing, Detailed Housing Characteristics, Montana, 1990 CH-2-28	Change class to: C 3.224/3: 1990 CH-2-28
0250-E-02	C 55.2:D 26/3	91-0562-P	Standard Reference Data: Office of Measurement Services: Technology Services	Change class to: C 13.2:D 26/3
0431-A-48	TD 4.32/21: 8080-15 B	93-0581-P	Recreational Pilot and Private Pilot Written Test Book, Sept. 1, 1993	Change class to: TD 4.32/21:15 B
0431-A-48	TD 4.32/21: 8080-16 B	93-0581-P	Commercial Pilot Written Test Book, Sept. 1, 1993	Change class to: TD 4.32/21:16 B
0431-A-48	TD 4.32/21: 8080-17 A	93-0455-P	Airline Transport Pilot, Aircraft Dispatcher, and Flight Navigator Written Test Book, Sept. 1, 1993	Change class to: TD 4.32/21:17 A
0431-A- 48	TD 4.32/21: 8080-19 A	93-0580-P	Flight Engineer Written Test Book, Sept. 1, 1993	Change class to: TD 4.32/21:19 A
0431-A-48	TD 4.32/21: 8080-20 A	93-0580-P	Instrument Rating Written Test Book, Sept. 1, 1993	Change class to: TD 4.32/21:20 A
0431-C-8	TD 4.2:T 68/6	91-0647-P	Safety Relevant Observations on the TGV High Speed Train	Change class to: TD 3.2:T 68/6
0507-G-02	HE 20.3152:AI 7	92-0144-P	Clearing the Air: How to Quit Smoking... and Quit for Keeps	Change class to: HE 20.3158: SM 7/5/991

Classification/Cataloging Update

November 24, 1993

1993-18

Item #	Class #	Shipping List #	Title	Change
0752-C	L 37.12:992/11	93-0011-P	Area Trends in Employment and Unemployment	Change class to: L 37.13:992/11
0777-B-04	L 36.211:993/ V.3/TRANS.35	93-0632-P	General Wage Determinations Issued Under the Davis-Bacon and Related Acts, v.3, Transmittal #35, 10/22/92	Change class to: L 36.211:993/ V.3/TRANS.36 (Printing error on publication)
0831-B-01	NF 3.2:H 88/2	93-0625-P	National Endowment for the Humanities, Office of the Inspector General, Sept. 1993	Change class to: NF 3.2:H 88/5
1002-A	Y 4.T 19/4: T 71/ISRAEL	93-0637-P	Explanation of Proposed Protocol to the Income Tax Treaty Between the U.S. & Israel - Star Print	Change class to: Y 4.T 19/4: IN 2/13/CORR.
1012-A	Y 4.AR 5/2-17: 992	93-0176-P	Legislative Calendar 1991-1992: Final Calendar, December 23, 1992	Change class to: Y 4.AR 5/3: S.PRT. 102-132
1015-A	Y 4.ED 8/1-12: 992/V.4	93-0157-P	A Compilation of Federal Education Laws, v.4	Restore class to: Y 4.ED 8/1-12: 992/V.4 (Erroneously changed to Y 4.ED 8/1-12:993/V.4 on Classification/Cataloging Update 1993-04)
1017-A	Y 4.F 76/1: ST 2/18	91-0495-P	Oversight of State Dept's Country Reports on Human Rights Practices for 1990 & U.S. Human Rights Policy	Change class to: Y 4.F 76/1-15: 990 OVER.
1017-A	Y 4.F 76/1: ST 2/18	92-0515-P	Oversight of State Dept's Country Reports on Human Rights Practices for 1991 and U.S. Human Rights Policy	Change class to: Y 4.F 76/1-15: 991/OVER.
1022-B	Y 4.P 84/10-13:993/IND.	93-0327-P	102-1&2 Legislative Calendar, Comm. On Post Office & Civil Service	Change class to: Y 4.P 84/10-13: 992/IND.

Classification/Cataloging Update

November 24, 1993

1993-18

Item #	Class #	Shipping List #	Title	Change
1037-B	Y 4.G 74/9: S.HRG.103-208	93-0578-P	Proliferation Threats of the 1990's	Change class to: Y 4.G 74/9: S.HRG. 103-209 (Printing error on publication)
1042-A	Y 4.J 89/2: S.HRG.102-78	93-0529-P	Reauthorization of the Office of Justice Programs	Change class to: Y 4.J 89/2: S.HRG. 102-1114 (Printing error on publication)
1061-K	Y 3.F 31/8: 2 B 22/8/BK.2	92-1423-M	Operating Banks & Branches, Databook Summ. of Deposits... 6/30/90	Change class to: Y 3.F 31/8: 22/990/BK.2

Whatever Happened To . . . ? ? ?

November 8, 1993

1993-12

Class no.	Item no.	Status
D 1.87/2:992/CH.9	0306-A-21	Milstrip Routing Identifiers and Distribution Codes, Change No. 9. The publisher was unable to supply LPS with sufficient copies for distribution to depository libraries.

Update to the Superseded List

December 7, 1993

1993-07

Class no.	Item no.	Title	Status
C 3.279:	0154-E	TIGER/Line 1992	Supersedes 1990 CD-ROM discs
HE 22.8/22:	0444-P	HCFA Laws, Title XI, XVIII & XIX, Regulations: Titles 42, 45, and Manuals	Keep current month only

Separate Paper Shipping Lists

November 26, 1993

1993-07

Shipping List #	Shipping List Date	Distribution Date
93-633-P	11-08-93	11-03-93
93-648-P	11-08-93	11-10-93
93-655-P	11-08-93	11-15-93
93-656-P	11-12-93	11-15-93

Contractor-Issued Microfiche Shipping Lists

November 24, 1993

1993-11

Shipping List #	Shipping List Date	Contractor	Contract #
93-1078-M	08/13/93	IPI	562
93-1079-M	08/13/93	IPI	562
93-1082-M	08/13/93	IPI	562
93-1081-M	09/27/93	MICROFORM	532
93-1082-M	09/27/93	MICROFORM	532
93-1083-M	09/27/93	MICROFORM	532
93-1084-M	09/27/93	MICROFORM	532
93-1085-M	09/27/93	MICROFORM	532
93-1086-M	09/27/93	MICROFORM	354

Contractor-Issued Microfiche Shipping Lists

November 24, 1993

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93-1098-M	09/20/93	MICROFORM	354
93-1088-M	09/15/93	ANACOMP	456
93-1089-M	10/13/93	ANACOMP	456
93-1097-M	09/22/93	ANACOMP	456
93-1098-M	09/14/93	ANACOMP	788
93-1100-M	09/20/93	ANACOMP	788
93-1008-M	09/20/93	ANACOMP	788
93-1098-M	10/01/93	MICROFORM	354
93-1103-M	10/01/93	MICROFORM	354
93-1098-M	10/01/93	MICROFORM	532
93-1105-M	08/13/93	IPI	562
93-1109-M	09/20/93	IPI	562
93-1107-M	08/20/93	IPI	562
93-1108-M	09/20/93	IPI	562
93-1109-M	08/20/93	IPI	562
93-1110-M	09/20/93	IPI	562
93-1111-M	09/20/93	IPI	562
93-1112-M	09/20/93	IPI	562
92-1113-M	08/27/93	IPI	562
93-1114-M	08/27/93	IPI	562
93-1105-M	09/13/93	IPI	795
93-1110-M	09/13/93	IPI	795
93-1107-M	09/13/93	IPI	795
93-1118-M	09/13/93	IPI	795
93-1121-M	10/08/93	ANACOMP	456
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93-1123-M	09/20/93	B&H	789
93-1125-M	09/20/93	B&H	789
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93-1134-M	10/08/93	MICROFORM	354
93-1135-M	10/08/93	MICROFORM	354

Contractor-Issued Microfiche Shipping Lists

November 24, 1993

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93-1136-M	10/04/93	ANACOMP	456
93-1137-M	10/04/93	ANACOMP	456
93-1138-M	10/04/93	ANACOMP	456
93-1139-M	10/05/93	ANACOMP	456
93-1140-M	10/05/93	MICROFORM	532
93-1144-M	10/18/93	MICROFORM	532
93-1140-M	10/18/93	MICROFORM	532
93-1143-M	10/18/93	MICROFORM	532
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To All*

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